



Education Resources

# Libberton Primary School



Handbook 2023



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**At Libberton Primary we strive to develop a happy, safe and caring environment in partnership with the wider community, to encourage children to become well rounded individuals who endeavour to reach their full potential**

The warmest of welcomes to Libberton Primary School. I hope you will find our School Handbook interesting and informative.

At Libberton, we strive to promote positive relationships with our parents and the community. Our staff is committed to providing the highest quality of educational experience for our pupils. I do hope that you find us an open and approachable team.

All members of staff have high expectations of our pupils in attainment as well as in behaviour and attitude. Together, in partnership with you, we will work hard to fulfil their potential.

Please be assured that no worry affecting your child is too small to share with us. If you have any concerns do not hesitate to get in touch.

Whilst a handbook cannot fully convey the atmosphere of Libberton, I hope it will give you a flavour of our school. Should you have any questions or need more information, please contact us.

Kindest regard,

**Elma McGregor**

Head Teacher



# 1) Introduction



Libberton Primary School is one of 124 South Lanarkshire Primary Schools. It is a small, rural school with amazing views of Tinto Hill and the River Clyde. It is part of the 14 schools that make up Biggar Learning Community. As part of South Lanarkshire's Schools' Modernisation Programme, we moved into our state of the art new building in December 2015.

South Lanarkshire Council is the fifth largest authority in Scotland. It covers the following main areas; Clydesdale in the south which features extensive rural areas, Cambuslang, Rutherglen, Blantyre and Uddingston to the north as well as the towns of East Kilbride and Hamilton.

The Council's Plan Connect sets out the Council's vision which is "to improve the quality of life for all within South Lanarkshire".

For Education Resources this means delivering services of the highest quality as well as striving to narrow the gap. It is about continually improving the services for everyone at the same time as giving priority to children, young people, families and communities in most need. The priorities for schools and services are set out in the Education Resources Plan which confirms the commitment to provide better learning opportunities and outcomes for children and young people.



## 2) About our school

Libberton Primary School  
Libberton Muir  
Quothquan  
Biggar  
ML12 6NB

Phone: 01899 308281



### **EMail:**

Office: [office@libberton-pri.s-lanark.sch.uk](mailto:office@libberton-pri.s-lanark.sch.uk)  
Head teacher: [gw14libbertonht@glow.sch.uk](mailto:gw14libbertonht@glow.sch.uk)  
School Website: [www.libberton-pri.s-lanark.sch.uk](http://www.libberton-pri.s-lanark.sch.uk)

Present Role: 39  
Stages Covered: Primary 1 to Primary 7

Libberton Primary is a non-denominational, co-educational school.

### **Staff Roll**

Mrs Elma McGregor	Head teacher
Mrs Laura Forde	P5-7 Class Teacher and Principal Teacher
Ms Adrienne Nelis	P1-4 Class Teacher
Mrs Catherine Holme	CCC Cover and additionality
Mrs Tracy Forster	School Support Assistant - Team Leader
Ms Caroline Stevenson	School Support Assistant (Monday, Tuesday)
Miss Vicky MacDonald	School Support Assistant (Wednesday, Thursday, Friday)
Vacancy	Caretaker pm
Mrs Heather Hodge	Cook in Charge/ Caretaker am
Vacancy	School Chaplain
Mrs Hazel Leggate	Additional Support for Learning Teacher
Ms Claire O'Neill	Visiting Music Specialist
Mrs Maureen Farr	Quality Link Officer, Biggar Learning Community



I feel safe and I have someone to go to if I feel sad or feel uncomfortable.



## Attendance

It is important for the school to work with parents in encouraging all children to attend school. All absences from school are required by law to be recorded. Absences will normally fall under two categories – authorised or unauthorised absence. In cases where your child is unable to attend school parents are asked to:

- inform the school by letter or telephone, if your child is likely to be absent for some time notify the school first thing in the morning when your child is going to be absent. Let the school know the likely date of return and keep us informed if the date changes.

Please inform us of any change to the following:

- home telephone number
- mobile telephone number
- emergency contact details



## Concerns / Complaints

If you have any concerns regarding any aspect of your child's education please do not hesitate to contact us and we will work together to resolve it. Please note, we continue to follow Covid-19 guidance as detailed in Section 2

You can:

- Contact the head teacher at [gw14libbertonht@glow.sch.uk](mailto:gw14libbertonht@glow.sch.uk)

You can:

- Post details of your complaint in the parent suggestion box on the Parent Notice Board in the school

You can:

- Contact a member of Libberton Primary Parent Council

Chairperson: Mr Tom Parker

You can:

- Contact Education Resources  
Education Resources, Council Offices, Almada Street, Hamilton, ML3 0AE.  
0303 123 1023.

### 3) Parental Involvement

South Lanarkshire Council recognises the importance of parents as partners in the education of their child and has published a strategy entitled 'Making a difference – working together to support children's learning'. This is available from the Council's website: [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk)



Parents, carers and family members are by far the most important influences on children's lives. Children between the ages of 5 and 16 children spend only 15% of their time in school! Research shows that when parents are involved in their child's learning, children do better at school and throughout life. Parental involvement can take different forms but we hope you share the same aims and agree that by working together we can be partners in supporting children's learning.

It cannot be over stressed how important it is that you, as parents, feel welcome to come to the school at any time to discuss concerns you may have about your children. There are also two formal Parents' Evenings throughout the session. These meetings are in place to give you the opportunity to discuss your child's progress with the class teacher.

As parents/carers we want you to be:

- Welcomed and given an opportunity to be involved in the life of the school;
- Fully informed about your child's learning;
- Encouraged to make an active contribution to your child's learning;
- Able to support learning at home;
- Encouraged to express your views and involved in forums and discussions on education related issues.

#### Visits to school for new parents

Parents are welcome to view our school. Please contact the office (01899 308281) to arrange an appointment. Please note, we continue to follow Covid-19 guidance as detailed in Section 2

**Each child is taken to be a special individual  
and their interests are encouraged and  
developed.**

**Parent**



### **Parent Council**

Libberton Primary has a very active and supportive Parent Council.

Some of the roles of our Parent Council:

- Supporting the work of the school;
- Gathering and representing parents' views to the Head Teacher, education authority and HMIe;
- Promoting contact between the school, parents, children and the local community;
- Fundraising;
- Involvement in the appointment of senior school staff.



**It is a friendly, fun and warm school. The teachers know the children individually and are always approachable.**

**Parent**

### **School vision:**

***At Libberton Primary we strive to develop a happy, safe and caring environment in partnership with the wider community, to encourage children to become well rounded individuals who endeavour to reach their full potential***



## Our values:

**\*\* fairness \*\* respect \*\* creativity \*\* enjoyment \*\***

Within Libberton Primary, our pupils are encouraged to contribute to the life of the school and the wider community and to play an active part in putting the values of the school into practice.

Our staff, in partnership with parents, encourage a climate which promotes effective learning and in which the children feel safe and secure.

Libberton is part of a shared headship with Wiston Primary. Both schools work together on a regular basis, which has great benefits for the children both educationally and socially.

Our aim is for all children to be given the opportunity to develop into positive, healthy young adults and to make the most of their educational opportunities both within the classroom and outdoors and in the wider community.



We as a staff work together to provide a caring, stimulating and positive environment where the quality of teaching and learning encourages children to reach their full potential as successful learners, responsible citizens, effective contributors and confident individuals.

Good regular attendance and time-keeping, polite manners, respect for others and a commitment to performing to the best of one's ability are all encouraged.

We strive to create an atmosphere, which encourages and rewards positive attitudes, which celebrates success and stimulates interest and enthusiasm for life-long learning. We are justifiably proud of our high standard of behaviour, involvement in the community and achievements of individuals as well as a school generally.



The children are encouraged to take ownership of their school. I know it makes my children feel valued and helps them to be responsible.

Parent

### **Pupil Voice**

At Libberton Primary, we feel it is very important for children to share their opinions, ideas and suggestions. By encouraging our pupils to be confident in sharing their views and engaging them in roles of responsibility we can help our school become even better. Each pupil in the school and each member of staff is a member of one of a selection of committees, which focus on our SHANARRI wellbeing indicators. They meet regularly to plan how to move their particular focus forward within the school and the wider community.



### **Extra curricular Activities**

We are keen to establish as wide a variety of after school clubs. We have set up various activities including netball, knitting, dance and rugby. Parents run some of these and They are well supported by the children.



### **School Website**

Please take time to have a look at our school website:

[www.libberton-pri.s-lanark.sch.uk](http://www.libberton-pri.s-lanark.sch.uk)



Mrs Forster and the pupils work tirelessly to keep this up to date with the latest news and photographs.

**The school does have high expectations of children's behaviour and engagement in learning. Children are proud to attend the school. They have positive attitudes towards school and their own achievements.**

**HMIe Report Libberton Primary**



## 5) The Curriculum

### Curriculum for Excellence

*Bringing learning to life and life to learning*



Curriculum for Excellence is the name given to the new curriculum in Scotland for all children and young people aged 3-18. It is a forward looking, coherent, more flexible and enriched curriculum that provides young people with opportunities to engage with the knowledge, skills and attributes they will need if they are to flourish in life, learning and work, now and in the future.

The curriculum includes all of the experiences that are planned for children and young people to support the development of their skills, wherever they are being educated, for example in the family and community, pre-school centre, nursery and school. This broad, general education will allow them to become successful learners, confident individuals, responsible citizens and effective contributors to life in the 21<sup>st</sup> century.

In taking this forward, our school will work closely with South Lanarkshire Education Resources and other services to enable Curriculum for Excellence to be fully embedded, ensuring the best possible education for all children and young people. We wish you to feel confident that your child is encouraged and supported to develop their literacy, numeracy and other skills whilst they attend our school.

Curriculum for Excellence is about a great deal more than just *what* Children learn; it is perhaps even more about *how* children learn. Curriculum for Excellence recognises that the best learning comes about when children are happy, safe and secure.

The teachers are really helpful and they make the work easy and they support us if we are stuck on something. Pupil





## **BEING OUR BEST**

At Libberton Primary we believe our children learn best when:

- they can be involved in deciding what to do, sharing expectations and standards, taking responsibility for their learning, and discussing the success criteria
- they are engaged and active, involved in discussing, explaining, interacting, investigating, exploring, creating, collaborating, evaluating and analysing.
- there is a good mix of activities: some involving discussion and working with others, and some quietly alone
- they can see how their learning will help them achieve their goals
- they are able to reflect on their learning and decide the next steps to improve their own learning as part of personal learning planning
- the activities are stimulating, and give a sense of achievement
- they are set challenging goals
- they receive timely and accurate feedback

The curricular areas are as follows:

- Expressive arts (Art, Music, Dance, Drama)
- Languages and literacy
- Health and wellbeing (including PE)
- Mathematics and numeracy
- Religious and moral education
- Science
- Social studies
- Technologies



### **Modern Foreign Languages**

Primary 1-7 receive tuition in French and Primary 5-7 receive tuition in Spanish

### **ICT**

ICT permeates all aspects of the curriculum. Children have access to networked PCs, iPads and a C-touch.





## Outdoor Learning

We love the school's emphasis on outdoor creativity and play

Parent



At Libberton we are proud of our amazing surroundings and we are committed to use it to motivate and challenge our children.

Our learning and teaching activities are based on the outcomes and experiences in the guidelines that all schools have for Curriculum for Excellence.

Level	Stage
Early	The pre-school years and Primary 1 or later for some.
First	To the end of Primary 4, but earlier or later for some.
Second	To the end of Primary 7, but earlier or later for some.

If you want to know more about Curriculum for Excellence, please visit [Scotland's Curriculum for Excellence \(scotlandscurriculum.scot\)](https://scotlandscurriculum.scot)



## Spiritual, social, moral and cultural values

At Libberton Primary School we aim to create an environment where our pupils appreciate values such as honesty, liberty, justice, fairness and concern for others. The children will be encouraged to develop a respect for other peoples' ideas, values, customs and beliefs, both within their community and the wider world.

## Rights of Parents / Carers

Scottish Government Ministers consider that religious observance complements religious education and is an important contribution to pupils' development. It should also have a role in promoting the ethos of a school by bringing pupils together and creating a sense of community.

There is a statutory provision for parents to withdraw children from participation in religious observance. This right of parents' wishes will be respected.

Where a child is withdrawn from religious observance, schools will make suitable arrangements for the child to participate in a worthwhile alternative activity.

## Equalities

Integral to this guidance is the principle of mutual respect. The diversity of belief and tradition provides an ideal context in which pupils can learn about, and so learn from, what is important in the lives of themselves and others. South Lanarkshire's guidance recognises and welcomes diversity and promotes respectful understanding.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent.

Appropriate requests will be granted and the pupil noted as an authorised absentee in the register.



The school has a friendly 'family' atmosphere with the small class sizes being superb to learning. The school does a wide variety of topics both within class and as after school clubs

Parent

I think everyone respects our education and opinions as well as helping us  
Pupil

## Health and Wellbeing's Relationships, Sexual Health and Parenthood (RSHP)

Our local authority is committed to the provision of quality sex education in accordance with National Guidelines. It forms a key element of personal, social and health education in schools and is an important part of children's preparations for adult life. The purpose of RSHP work is to provide knowledge and understanding of the nature of sexuality and the processes of human reproduction within the context of relationships based on love and respect. All parents have the right to withdraw their children from RSHP lessons. Please notify the school in writing if you wish to view the materials please contact the school.

The RSHP programme for the pupils will comprise:

### Early years of primary school

- Awareness of the way bodies grow and change
- Uniqueness of their body
- Where living things come from
- Family and special people who care for them

### Middle stages

- Exploring changes in the body
- How human life begins
- Being part of a family
- Dealing with bullying situations

### Upper stages

- Physical and Emotional changes at puberty
- Body image and self-worth
- Understanding of own developing sexuality
- Developing an awareness of gender identity
- Changing nature of friendship
- Dealing with sexual feelings
- Menstruation, pregnancy and birth

Kids genuinely have fun while learning and they seem to do so in a caring and kind environment.

Parent



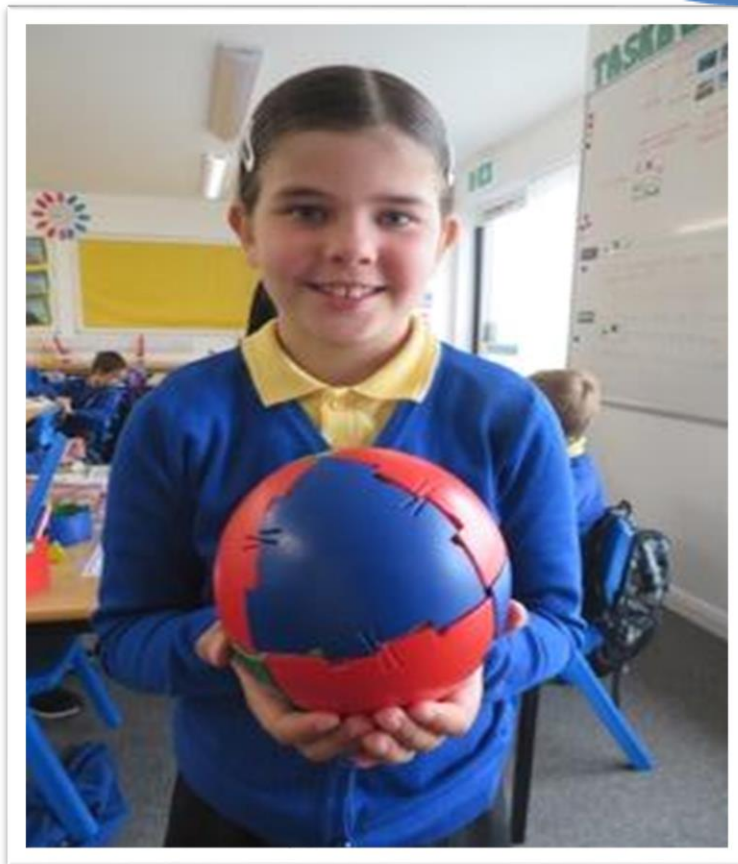


# Active Learning at Libberton



Because it is a smaller school we all have a say in what we do

I was shy at first. Now I am much more confident



Work is fun!

## 6) Assessment and Tracking Progress

Assessment is a way of supporting learning. It helps teachers, learners, parents and others to understand the depth and breadth of learning undertaken so that progress and next steps can be discussed and planned. Your child's progress is not only based on 'tests' but on the learning that takes place within the classroom and in different settings outwith the classroom. Curriculum for Excellence has improved Assessment in the following ways:

- A better connected assessment system with smoother links through pre-school, primary, secondary school and college.
- More ways of assessing progress to support learning and more flexibility to meet learners' individual needs.

Evidence of children and young people's progress and achievements will come from day to day learning and through the things they may write, say, make or do. For example, evidence may emerge because of children and young people taking part in a presentation, discussion, performance or practical investigation. Evidence could also be a drawing, report, or piece of artwork that they have produced. Evidence may be captured as a photograph, video or audio clip as part of a particular learning experience.



## Celebrating Achievements



## 7) Reporting

Reporting will be ongoing and comprise of a range of activities which can include children presenting their learning, newsletters, and ongoing oral discussions.

We will provide parents with reports so that you can see what your child is doing and how they are progressing. In addition, there will be parents' meetings, which offer you the opportunity to discuss how your child is progressing and how you can contact the school if you wish further information. The school will offer you an appointment time so that you can visit in person to discuss your child's education.

Our 'learner reports' will help you to get to know more about the curriculum which each child follows and will describe their strengths, achievements and areas for development so you know what encouragement and support you can give.

We welcome any comments or additional information from parents to help us provide the best possible education for your child.



## 8) Transitions

Transitions are the moves children and young people make from home to nursery, from stage to stage and through Curriculum for Excellence levels and on to Secondary School. Transitions are part of everyone's life.

When transitions work well they help children and young people to develop confidence and acquire skills to manage future changes in their lives.

The vast majority of children and young people look forward to moving on in learning and in life. For some children transitions can be challenging and support from parents and staff at school can help the transitions go more smoothly.

Some children may need particular help perhaps including some other agencies to ensure that they feel confident about the transitions. It helps children at all transitions if staff and parents:

- Talk with them about what is going to happen
- Encourage them to talk about any concerns or anxieties
- Listen carefully to their concerns and consider sharing them with other relevant people
- Help them become familiar with the new setting and what will be expected of them.

*Scottish Government Curriculum for Excellence Fact-file – Transitions  
June 2011*

### **From nursery to primary**

Children come to Libberton Primary from various council and private nurseries in the area. Our aims are:

- To ensure a smooth transition for each child through effective communications between children, parents and staff.
- To create a positive and supportive climate for the child and the parents/carers in the pre-school setting and in the school.
- To develop a shared continuity in learning between pre-school and primary education through the transition record and any individual educational programmes.

To facilitate this:

- Each child will have the opportunity to visit the school and meet the other children and staff
- P1 and nursery staff will have opportunities to visit the other setting to meet and discuss the children
- Each child's nursery report and records will be sent to the school and any appropriate information from other agencies that will be helpful in transition, will be sent onto school
- When a child has a CSP or an ASP a review meeting will be held at Nursery prior to entry to school. This will include staff from settings, parents and other relevant agencies.

## From primary to secondary

The local high school for Libberton Primary is:

Biggar High School  
Market Road  
Biggar  
ML12 6AG

Phone: 01899 222050  
Email: [office@biggar.s-lanark.sch.uk](mailto:office@biggar.s-lanark.sch.uk)



Biggar High School

Pupils normally transfer from primary to secondary school between the ages of 11½ and 12½, so that they will have the opportunity to complete at least 4 years of secondary education. Arrangements are made by the school to transfer children to the associated secondary school as determined by their home address. Parents of P7 children will be informed of the transfer arrangements made for their child to attend secondary school.

We will also provide you with information at this time on events designed to support P7 children before they move on to secondary school.

### Change of School/Placing Request

Normally children attend the school in their catchment area. However, there are times when parents may wish their children to go to other schools. If you wish your child to go to another school then you may make what is known as a 'placing request'. If you live in South Lanarkshire and decide to submit a 'placing request', we are unable to reserve a place in your catchment school until the Council have made a decision on the 'placing request'. Please note if your 'placing request' application is unsuccessful and all places at your catchment school are filled you will be offered a place at the next nearest appropriate South Lanarkshire School.

Please note that if an application for a 'placing request' is successful then school transport is not provided.

If you move outwith your catchment primary school a 'request to remain form' must be completed. If you move outwith your catchment primary, this may affect your right to transfer to the associated Secondary School. Please note the secondary school is determined by the pupil's permanent home address and chosen denomination. If you require further information, please contact Education Support Services on [edsuppserv.help@southlanarkshire.gov.uk](mailto:edsuppserv.help@southlanarkshire.gov.uk) or 0303 123 1023.

Transition opportunities with Biggar High School are strong. Throughout the session Primaries 6 and 7 are invited to various events at the High School to get them familiar with the school, the staff and to encourage them to meet new friends.

We also have an excellent transition programme involving all small schools within Biggar Learning Community. Residential experiences are provided for P6 and 7 in partnership with all small schools within Biggar Learning Community.



## 9) Support for pupils



### Getting it right for every child.

Getting it right for every child (GIRFEC) supports families by making sure children and young people can receive the right help, at the right time, from the right people. The aim is to help them to grow up feeling loved, safe and respected so that they can realise their full potential.

Most children and young people get all the help and support they need from their parent(s), wider family and community but sometimes, perhaps unexpectedly, they may need a bit of extra help. GIRFEC is a way for families to work in partnership with people who can support them, such as teachers

If you have any concerns about your child's wellbeing, you can speak to the named person who will work with you to provide support and decide how to move forward. Your school will let you know who this is. It is likely to be the Head Teacher in a primary school and a principal teacher (pupil support) in Secondary.

### More information can be found on:

[www.scotland.gov.uk/gettingitright](http://www.scotland.gov.uk/gettingitright)

GIRFEC promotes key values in working with children and their families across all agencies and is based on core components which will help bring these values about.

The programme calls for all workers in health centres and hospitals, nurseries, schools and leisure centres, family centres, social work services and housing offices and in the community to work together towards changes in culture, systems and practice that will help all children and young people to grow, develop and reach their full potential.

Not all pupils learn at the same pace.

As a result of regular assessment and careful classroom organisation, teachers are able to teach pupils in groups and individually where appropriate. Resources are carefully selected to cater for different ability levels. More able pupils are provided with challenging tasks and extension activities. Less able pupils are given assignments which are within their



capabilities to ensure that they experience a sense of achievement, thus encouraging motivation and steady progress.

Sometimes children experience difficulty with a particular aspect of their work.

We try to identify difficulties as soon as possible and give the appropriate support.

The pupil-staff ratio is small and usually it is very apparent to the class teacher when a child is experiencing a problem.

Parents will be notified if the problem persists and some additional home support will be appreciated. A visiting Support for Learning teacher, Mrs Hazel Leggate, provides support to children who need it and





supplements the school's resources with any that are required for a short period of time. She offers advice to members of staff; carries out assessments and provides support to the class teacher.

More serious issues sometime occur and there may be a need to have a more formal series of assessments carried out by Psychological Services. Parental consent will be sought before this happens and a report will be sent to the parents after the assessment.

Individual learning plans are drawn up for some children and include achievable targets that the child will work towards with the help of the school staff, agencies such a speech/occupational therapists, psychological services and the parents. The parents and child, depending on age, will be asked to contribute to the plan. Plans are reviewed regularly and new targets set.

Enquire is funded by the Scottish Government to provide information on the framework for supporting children who require additional support for learning and to encourage positive partnerships between families, schools and local authorities to ensure children get the right support.

Enquire – the Scottish advice service for additional support for learning

Enquire offers independent, confidential advice and information on additional support for learning through:

Phone Helpline: 0345 123 2303

Address : Enquire  
Children in Scotland  
Roseberry House  
9 Haymarket Terrace  
Edinburgh  
EH12 5EZ

Email Enquiry service: [info@enquire.org.uk](mailto:info@enquire.org.uk)

Advice and information is also available at: [www.enquire.org.uk](http://www.enquire.org.uk)

Enquire provides a range of clear and easy-to-read guides and fact sheets including 'The parents' guide to additional support for learning'.

If you would like to order our leaflets, postcards or guides to share with parents and carers of pupils in your school, please contact us on [info@enquire.org.uk](mailto:info@enquire.org.uk)

## **Attachment Strategy for Education Resources**

### **Attachment – what we do to support children and young people**

South Lanarkshire Council Education Resources is committed to improving outcomes for children and young people by creating emotionally supportive learning experiences in our nurseries and schools.

The Education Resources Attachment Strategy supports the action in the 'Getting it Right for Every Child in South Lanarkshire's Children Services Plan 2021-23', following the launch of the Attachment Strategy in 2020, to provide staff training in Attachment and Trauma based practice

### ***What does it set out to do?***

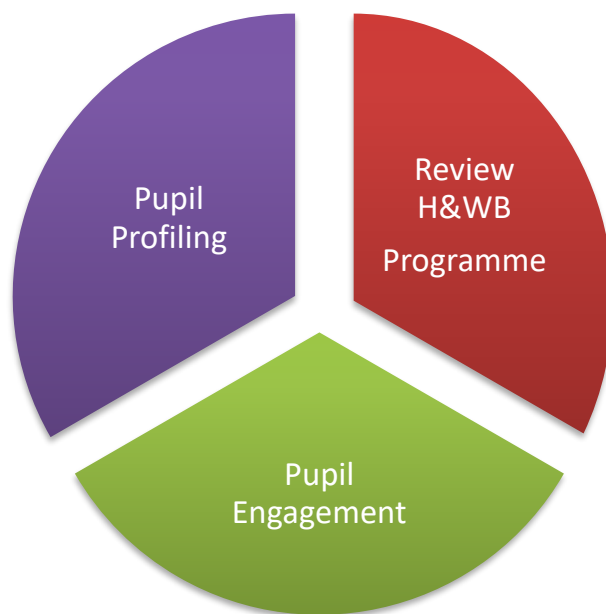
The aim of the strategy is to promote better experiences of attachment for South Lanarkshire's children and young people and to ensure that all education practitioners understand the importance of attachment and how positive relationships can make a difference to outcomes.

***How can I find out more?***

South Lanarkshire Council Education Resources have published a series of leaflets and posters for parents/carers which aim to share information on attachment theory and on how this can inform the ways in which we support children and young people.

These are available from schools and on the SLC Staff Learning Centre Sway accessible by teachers and staff

## 10) School Improvement Priorities 2022-2023



## SOME OF OUR ACHIEVEMENTS 2022 2023



I like making friends and learning.  
P1 Pupil



There are lots of friends; the adults keep me safe.  
P3 Pupil

## 11) School policies and practical information

### School Meals

Healthy eating is something that the school supports and a range of meals are available at lunchtime that meet the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2020

All primary aged pupils are also offered a free breakfast within their school. The selection available includes cereal, toast, fruit and milk.

For their lunch each day pupils have the option to choose from two hot meal options, a snack option plus a vegan / vegetarian option. These are all served with vegetables or side salad. All **meals** also come with fresh chilled drinking water, salad, seasonal fruit and depending on the day - soup or a dessert.

Milk will be available for those pupils entitled to free school meals through the free school meal eligibility scheme at morning break or lunchtime.

Pupils in:

- Primary 1 - 5 receive a free school lunch.
- Primary 5 - 7 meal cost is £2

School lunches and milk can be paid for through your Parentpay account or Paypoint facilities in local shops.

**NB** School Meal prices are reviewed annually and may be subject to change

### Special diets

If your child within Nursery, Primary or Secondary requires a special diet for medical reasons please speak to the school/nursery office who will provide the request form for you to complete. In addition, if you have a cultural diet request for your child please speak to the school/nursery office who will provide you with a request form.



### Free School Meals

Children of parents who receive the following benefits are entitled to a free lunchtime meal for their child

- Income Support, Universal Credit (where your take home pay is less than £610 per month), Job Seeker's Allowance (income based), Employment and Support Allowance (income related), Working Tax Credit and Child Tax Credit (where your gross annual income does not exceed £7330 as assessed by the HM Revenues and Customs), Child Tax Credit Only (where



your gross annual income does not exceed £16,105 as assessed by the HM Revenues and Customs) or receive support under Part VI of the Immigration and Asylum Act 1999.

If you are in receipt of Housing Benefit and/or Council Tax Reduction from us there is no need for you to apply online, we will use the information we hold to automatically award free school meals (P4 to S6) and/or school clothing grants (P1 to S6) to eligible families.

We would encourage parents of children who are in receipt of any of the above benefits to take up this opportunity of having a meal provided for their child when they are at school. Arrangements are in place so that children who receive free meals are not singled out and we encourage all children to remain in school at lunch time.

South Lanarkshire Council also offers a free Breakfast service, the service runs from 8.15am to 8.45am each school day. All children welcome and no need to book



### **School Uniform**

We ask all parents/carers to support the school by encouraging your child(ren) to adhere to the agreed dress code and the wearing of our school uniform. The wearing of a school uniform helps promote the identity of the school in the local community and helps create an ethos of sharing and pride in the school.

In addition, the wearing of a uniform helps towards increasing the protection of all pupils. The wearing of a uniform helps staff and the pupils to distinguish between who belongs to the school and those who may be visitors. This enables staff to approach and identify visitors more readily and helps in trying to offer a safer environment for pupils and teachers alike.

Equality of opportunity is an important aspect of the life of the school. Any proposals on the dress code and on what constitutes the school uniform will be the subject of discussion with the Parent Council and where appropriate consultation with parents, pupils and staff.

There are forms of dress which are unacceptable in all schools such as:

- the wearing of football colours
- clothing with slogans that may cause offence (anti-religious, symbolism or political slogans)
- clothing which advertises alcohol, tobacco or drugs
- clothing which can be deemed unsuitable in terms of health and safety grounds such as shell suits, combat style clothing, dangling earrings, loose fitting clothes particularly in practical classes
- articles of clothing that could be deemed to inflict damage on other pupils or be used by others to do so and footwear that may damage flooring.



At Libberton Primary the uniform is a yellow polo shirt and blue sweat shirt. These items can be ordered from our local suppliers, ALJ Supplies in Lanark.

## Allergies

A significant number of children and young people in our schools will have allergies and it is important that parents keep the school fully informed on these matters.

Allergies can present in a variety of ways and can occur at any point in a person's life. Symptoms range from mild to severe. Children and young people known to have an allergy with moderate to severe symptoms will likely have a Health Care Plan drawn up by the NHS. This will detail symptoms and appropriate interventions.

It is vital that parents share this information with the school and continue to provide any updated information.

Where symptoms are mild and a Health Care Plan is not in place, parents should still continue to liaise regularly with the school on any new triggers, medications and actions required.

In all cases, our employees need to know your child's symptoms, treatments and any actions required to help prevent exposure to the allergen and minimise the risk of allergic reactions.

Employees in schools will receive training on allergies and will liaise with parents and NHS on any additional specialist training required.

In supporting children and young people with allergies, school employees will operate in accordance with South Lanarkshire Council's Safe Systems of Work / risk assessment and national guidance on the administration of medicines.

## Support for Parents/ Carers: clothing grants/free school meals

In certain circumstances the Council provides support to parents/carers for the purchase of school wear and free school meals.

We would encourage families if they are eligible to apply for these benefits.

Application forms for clothing grant are available from the Council's website: [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk)

## School Hours

Morning opening	9am
Interval	10.30am-10.45am
Lunch	12.15am*
Afternoon opening	1pm
Close	3pm



## Playground Supervision

There will be an adult in the playground to supervise the children from 8.45am in the morning and during lunchtimes and playtimes.

### **Holiday Dates**

The 2023-2024 School holiday dates at the back of this document.



**Children are encouraged to be themselves and are always made to feel special**

### **Enrolment- how to register your child for school**

To register your child for school you should complete our online registration form. This can be done using the South Lanarkshire website.

[www.southlanarkshire.gov.uk/info/200186/primary\\_school\\_information/392/enrolling\\_your\\_child\\_for\\_school](http://www.southlanarkshire.gov.uk/info/200186/primary_school_information/392/enrolling_your_child_for_school) If you have any difficulty in identifying your catchment school, please email

[Edsuppserv.helpline@southlanarkshire.gov.uk](mailto:Edsuppserv.helpline@southlanarkshire.gov.uk)

The online registration form will ask you to provide each child's full birth certificate and two pieces of recent official documentation both containing your permanent home address for example a utility bill, council tax statement, housing rent card, child benefit documentation.

Proof of where the child lives may also be needed.

If your child attends nursery of your catchment school don't assume that they will be automatically transferred. You must register them as normal.

If your child is starting school for the first time you must enrol your child at their catchment school in January. If parents want their child to go to another school, they must enrol in the first instance

with their catchment school and ask for an information leaflet that provides details on how to make a placing request. An online placing request form is available from the SLC website – [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk) contacting [edsuppserv.helpline@southlanarkshire.gov.uk](mailto:edsuppserv.helpline@southlanarkshire.gov.uk) schools, or phone 0303 123 1023 .

We would be delighted to welcome visits from parents offered or seeking places for their children. The registration of pupils for Primary 1 in August normally takes place during the second week of January each year. Information will be displayed in local libraries, nurseries and shops. However, if the stated times are not suitable the Head Teacher is available to meet with you at any time.

Please feel free to call the school on 01899 308281 to make an appointment with the Head Teacher

Enrolment date for 2023 is the week commencing 16<sup>th</sup> January 2023

**The school has a warm, welcoming atmosphere with happy, proud and confident young people.**

**Parent**



## Transport

South Lanarkshire Council has a policy of providing school transport to primary pupils who live more than one mile by the recognised shortest walking route from their catchment school. This policy is more generous than the law requires. This means that the provision of transport could be reviewed at any time. Parents who consider they are eligible should complete a form from online [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk) or phone 0303 123 1023 or web [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk). These forms should be completed and returned before the end of March for those pupils starting the school in August to enable the appropriate arrangements to be made. Applications may be submitted at any time throughout the year and will be considered by Education Resources.

A paid privilege transport scheme is operated for mainstream school contracts where a pupil is not entitled to free school transport. Privilege transport will only be granted providing there is spare capacity on an existing school contract and will be from and to designated pick up and drop off points. Privilege transport will not be provided where a service bus is used on the school run. Any spare capacity will be allocated using agreed priorities. More information on school transport is available

[www.southlanarkshire.gov.uk/info/200188/secondary\\_school\\_information/545/school\\_transport](http://www.southlanarkshire.gov.uk/info/200188/secondary_school_information/545/school_transport) or phone 0303 123 1023.



### Pick-up points

Where school transport is provided it may be necessary for pupils to walk a certain distance to the vehicle pick-up point. Walking distance in total, including the distance from home to the pick-up point and from the drop-off point to the school in any one direction, will not exceed the authority's distance limit for school transport.

It should be noted that it is the parent's responsibility to ensure their child behaves in a safe and acceptable manner while travelling in and alighting from the vehicle. Misbehaviour can result in your child losing the right to school transport.

Parents are asked to note that South Lanarkshire Council does not provide transport for those pupils who attend school via a placing request. Where there is a request to place a child under school age in a school within the local catchment area they may receive transport in line with the Council's transport policy

**Since starting the school my children and I have been very happy. The staff are amazing, very approachable.**

**Parent**





**This school has been amazing. They helped both my children transition from another country into the school here with ease and support. The school has a very positive learning environment that helps build confidence in the children and make learning fun!**

**Parent**

### **Insurance for schools - pupils' personal effects**

South Lanarkshire Council is concerned at the level of claims being received for loss or damage to pupils' clothing or personal effects. Parents are asked to note the Council's position in terms of insurance for pupils' personal effects

#### **(i) Theft/loss of personal effects**

The Council is not liable for the loss or theft of pupils' clothing or personal effects and any items are therefore brought into the school at the pupil/parents' own risk.

Parents can assist by ensuring that valuable items and unnecessarily expensive items of clothing are not brought to school.

Teachers and other staff have been advised not to accept custody of any such items.

The same principle applies to musical instruments and other equipment used for activities within the school, which belong to the pupil, but are brought into the school. Parents should be aware that if such equipment is left in school, it is done at the pupil/parents' own risk.

In the case of valuable items such as musical instruments, parents should ensure that these items are covered by their own household insurance.



**(ii) Damage to clothing**

The Council is only liable for damage caused to pupils' clothing where the damage has resulted from the negligence of the Council or one of its employees. Claims arising otherwise will not be accepted by the Council's insurers.

**Family Holidays during Term Time**

Every effort should be made to ensure that your child attends school during term time. Please contact the school as soon as possible if your child is unable to attend school.

Family holidays should be avoided during term time as this both disrupts the child's education and reduces learning time. If holidays are taken during times when the school is open parents should inform the school in advance by letter.

If your child is taken on a family holiday during term time then in line with Scottish Government advice this will be classified as an unauthorised absence. However, in exceptional circumstances schools may register a family holiday during term time as an authorised absence when for example, parents are unable to obtain leave during the school holiday period.

Clearly, absence with no explanation from parents will mean that the absence will be recorded as unauthorised.

In our approach to raising attainment and achievement it is recognised that attendance at school is something that should be continuously encouraged. Parents/carers, children and the school all have a part to play in encouraging and stressing the importance of attendance at school.

The school holiday dates and in-service dates are available from the website [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk)

**We believe, as parents, our child has progressively become more resilient given the challenges they have faced with the consistent supportive approach from ourselves and the school**  
**Parent**



## Promoting Positive Behaviour



It is the responsibility of staff within the school to ensure that parent council members, parents and pupils are involved in the creation of a positive school ethos that encourages good behaviour. Equally, the school whilst trying to promote positive behaviour must support young people should incidents or bullying occur. Parents have a significant role to play in working with the school so that teachers, parents and pupils know what is expected of them in trying to change the behaviour and attitudes that contribute to bullying behaviour.

Our approach is to create an environment where better behaviour will encourage better learning. The school, along with the support of parents, can work together to create a learning environment which young people can enjoy and feel safe.

Incidents of bullying should be reported to the school immediately so that each alleged incident can be looked at. Together we can work towards creating a safer school for children and staff. In addition, a guideline (Promoting Positive Relationships and Behaviour) has been produced to support all teaching and support staff and inform them of their roles and responsibilities in respect of dealing with the small number of children and young people who display challenging behaviour.

Early identification is crucial so that intervention can be provided to support children and young people to help them address their issues and concerns. Staff training is provided to help develop the skills needed to respond to and manage challenging behaviour. A wide range of appropriate staff development opportunities has been developed for this purpose.

**There is a strong family feel to this school that I feel is a huge factor why both my children have the confidence and resilience they do now!                      Parent**



## Child Protection

All staff in educational establishments in South Lanarkshire Council receive an annual Child Protection update and are required to follow the advice and guidance contained within relevant Education Operating Procedures. They must also complete a mandatory Learn on Line Course "Child Protection in Education"



South Lanarkshire's children's services partnership works together to support children, young people and their families so that children grow up in communities where they are safe, healthy, active, achieving, respected, responsible and included, and have the opportunity to achieve their full potential. They are committed to continuously improve our services to ensure children, young people and their families get the right support at the right time.

Sometimes children and young people need additional help to make sure that they are "cared for and protected from abuse and harm in a safe environment in which their rights are respected" (CPC South Lanarkshire Child Protection shared vision). The Child Protection Committee has the overarching responsibility to ensure that agencies individually and collectively work to protect children and young people as effectively as possible.

All staff have a responsibility to report any suspicions that a child has been abused or is at risk of harm, abuse, or neglect. Robust procedures and guidance are in place to support education staff to:

- be alert to signs that a child may be experiencing risks to their wellbeing,
- report concerns to the head of establishment or the child protection coordinator without delay.
- be actively engaged in support and protection and development of wellbeing.

If you would like more information, or have a concern of a child protection nature, please contact the head of the educational establishment which your child attends.

The Child Protection Committee's website has a range of useful information for parents/carers to help them keep their children safe. [www.childprotectionsouthlanarkshire.org.uk](http://www.childprotectionsouthlanarkshire.org.uk)

## Keeping safe Online

The Council has produced an information leaflet – 'stay safe' for parents/carers on how to help ensure their child is safe when using the internet and mobile devices.

Copies are available from the school or the web: [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk)

## Information on Emergencies

We make every effort to ensure the school remains open during term-time for pupils. However, on occasions circumstances may arise which can affect the school. Schools may be affected by, for example, severe weather, power failures or through any other circumstances that may impact on the school day. In such cases we shall do all we can to let you know if this happens. We shall keep you in touch by telephone, text, where appropriate, letters, web news and through local radio stations particularly if there are prolonged periods of severe weather. The Council's website [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk) will be used to let you know if the school is closed and when it will re-open.

It is important for parents/carers to let the school know of any change to your mobile/home telephone number and change of address.

If for any reason, you are unsure if the school is open, please contact the school, email us at: [education@southlanarkshire.gov.uk](mailto:education@southlanarkshire.gov.uk) or visit the website [www.southlanarkshire.gov.uk](http://www.southlanarkshire.gov.uk)



## Your Commitments

We ask that you:

- support and encourage your child's learning
- respect and adhere to the schools policies and guidance
- let the school know if you change your mobile/telephone number and/or address
- enjoy and take part in school activities
- accept your responsibility to respect staff who work in the school and for the school to be proactive in taking forward it's commitment to care for and educate your child



## General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)

Information on pupils, parents and guardians is held by the school to enable the teaching, registration and assessment of pupils as well as associated administrative duties. The information is stored and used as per the requirements of the GDPR, with South Lanarkshire Council defined as the data controller. The Council have established a data protection policy that applies to all of its school.

Education Resources has also prepared a privacy notice (below) which sets out how we will deal with personal information as part of our statutory function as an education authority. For more information please contact the school.

### Privacy Notice

#### Introduction

The Council has a legal obligation to deliver effective education services to children, young people and adult learners in South Lanarkshire. In order to do this we need to collect personal information about children, young people and their families so that we can help them to learn and keep them safe.

#### Using your personal information

The Council is a "controller" of the personal information you provide when enrolling for a nursery or school, applying for an education service or participating in groups or activities provided by Education Resources.

#### Information we collect from you about you and your child at enrolment

When you enrol for a nursery or school, we ask for the following information:

- parent/carer contact details (name, address, phone, email);
- the child's name, date of birth, gender and address;
- information about medical conditions, additional support needs, religion and ethnicity;
- any information you may wish to provide about family circumstances.

#### Information we collect at other times

We will also collect information at other times such as when you apply for a benefit, request a services or other support. We will provide an additional privacy notice at these times.



- When you apply for an education service or benefit, such as school transport, free school meals, clothing grant, placing request or EMA, we will also ask for personal information as set out above. We will also ask for information about your income for education benefits applications.
- If you make a request for additional support such as an educational psychologist or other support for learning we will ask for more detailed information to allow us to provide the most appropriate support for your family. This may include information about family circumstances or medical conditions.
- If you wish to participate in activities or support for young people through our youth centres, or through adult learning programmes within the community, we will also ask for your personal information to support your application. This may include information about family circumstances or medical conditions.

We require this information to ensure that children and young people are educated appropriately, supported, and that we take account of their health and wellbeing. We will also ask you to update this information annually and to tell us when there are changes to your details.

#### **Information that we collect from other sources**

As an education authority and as part of our statutory function in accordance with our legal obligations, we receive information from other sources such as the SQA, the NHS or Social Work about you or your child, this includes:

- exam results and assessment information;
- information about health, wellbeing or child protection.

#### **Why do we need this information?**

We need this information so the Council can ensure it is delivering education services appropriately to all learners:

- for the education of children, young people and adult learners;
- for teaching, enrolment and assessment purposes and to monitor the educational progress of children, young people and adult learners ;
- to keep children and young people safe and provide guidance services in school;
- to identify where additional support is needed to help children, young people and adult learners with their learning;
- to maintain records of attendance, absence and behaviour of children and young people (including exclusions);
- to support children and young people moving on each year from nursery to primary, primary to secondary and when they move or leave school;
- to help us develop and improve education services provided for young people, adult learners or families
- In accordance with our legitimate interests as an education authority we will also use your information to create statistical reports.

#### **We will share your information with:**

As an education authority and as part of our statutory function in accordance with our legal obligations we will share information with other bodies or parts of the Council, including:

- The Scottish Government and bodies such as Education Scotland, Scottish Qualifications Authority, Skills Development Scotland and other organisations that support children and young people's learning;

- Other parts of the Council when required for services such as school meals, school transport, education benefits and with Social work in connection with any child protection concerns we become aware of;
- South Lanarkshire Leisure and Culture Limited, where children and young people are participating in sports and leisure activities;
- Other schools/local authorities – if a child moves or transfers to another school the Council has an obligation to pass on information with regards to pupil records to the new school/local authority.

You have the right to access your personal information as well as the rights of rectification, erasure, restriction and the right to object. For information on these rights and how to exercise them or for information about how we manage your personal information, you can get a copy of our full privacy notice from our website:

([https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general\\_privacy](https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general_privacy)).

Our full privacy notice will also provide information on how to make a complaint or to request a paper copy of the privacy notice from the Data Protection Officer.

## Useful Links

Choosing a School: A Guide for Parents - information on choosing a school and the placing request system – <http://www.scotland.gov.uk/Publications/2010/11/10093528/0>

A guide for parents about school attendance explains parental responsibilities with regard to children's attendance at school – <http://www.scotland.gov.uk/Publications/2009/12/04134640/0>

## Parental involvement

Guidance on the Scottish Schools (Parental Involvement) Act 2006 provides guidance on the act for education authorities, Parent Councils and others – <http://www.scotland.gov.uk/Publications/2006/09/08094112/0>

Parentzone provide information and resource for parents and Parent Councils – <http://www.educationscotland.gov.uk/parentzone/index.asp>

## School ethos

Health and wellbeing guidance on healthy living for local authorities and schools – <http://www.scotland.gov.uk/Topics/Education/Schools/HLivi>

Building Curriculum for Excellence Through Positive Behaviour and Relationships outlines the Scottish Government's priority actions around positive behaviour in schools and is also a source of support – <http://www.scotland.gov.uk/Publications/2010/06/25112828/0>

## Curriculum

Information about how the curriculum is structured and curriculum planning – <http://www.educationscotland.gov.uk/thecurriculum>

Information about the outcomes a learner can expect to experience and achieve across literacy, numeracy and health and wellbeing, as well as the 8 curricular areas –

<http://www.educationscotland.gov.uk/thecurriculum/howisthecurriculumorganised/experiencesandoutcomes/index.asp>

Advice, practice and resources to support the experiences and outcomes on literacy, numeracy and health and wellbeing –

<http://www.educationscotland.gov.uk/learningteachingandassessment/learningacrossthecurriculum/responsibilityofall/index.asp>

Broad General Education in the Secondary School – A Guide for Parents and Carers –

[http://www.educationscotland.gov.uk/Images/CfEbriefingforparentsfinal\\_tcm4-725662.pdf](http://www.educationscotland.gov.uk/Images/CfEbriefingforparentsfinal_tcm4-725662.pdf)

Information on the Senior Phase –

<http://www.educationscotland.gov.uk/thecurriculum/whatcanlearnersexpect/seniorphase.asp>

Information on Skills for learning, life and work –

<http://www.educationscotland.gov.uk/thecurriculum/whatcanlearnersexpect/skillsforlearning.asp>

Information around the Scottish Government's 'Opportunities for All' programme –

<http://www.skillsdevelopmentscotland.co.uk/our-services/services-for-individuals/opportunities-for-all.aspx>

Information for organisations responsible for the planning, management and delivery of career information, advice and guidance services –

<http://www.skillsdevelopmentscotland.co.uk/our-story/key-publications/career-management-skills-framework.aspx>

The Skills Development Scotland website 'My World of Work' offers a number of tools to support career planning – <http://www.skillsdevelopmentscotland.co.uk/>

## **Assessment and reporting**

Information about Curriculum for Excellence levels and how progress is assessed –

<http://www.educationscotland.gov.uk/thecurriculum/howisprogressassessed/stages/index.asp>

Curriculum for Excellence factfile - Assessment and qualifications –

[http://www.educationscotland.gov.uk/publications/c/publication\\_tcm4624968.asp](http://www.educationscotland.gov.uk/publications/c/publication_tcm4624968.asp)

Information on recognising achievement, reporting and profiling –

<http://www.educationscotland.gov.uk/learningteachingandassessment/assessment/achievement/index.asp>

The Scottish National Standardised Assessment- in Scotland, pupils in P1, P4, P7 and S3 complete online standardised assessments in literacy and numeracy as part of their everyday learning and teaching.

## **School Improvement**

Scottish Schools Online - provides a range of school information, including contact details, school roll, facilities, website, inspection reports

Education Scotland's Inspection and review page provides information on the inspection process

Scottish Credit and Qualifications Framework (SCQF)

Scottish Qualifications Authority provides information for teachers, parents, employers and young people on qualifications

Amazing Things - information about youth awards in Scotland

Information on how to access statistics relating to School Education

## **School Policies and Practical Information**

**National policies, information and guidance can be accessed on the following:**

Education

Health

Young People

Children (Scotland) Act 1995

***Standards in Scotland's Schools (Scotland) Act 2000***

## **Transitions**

Curriculum for Excellence factfile - 3-18 Transitions - provides information on the transitions children and young people will face throughout their education and beyond –

[http://www.educationscotland.gov.uk/publications/c/publication\\_tcm4660285.asp](http://www.educationscotland.gov.uk/publications/c/publication_tcm4660285.asp)

Choices and changes provides information about choices made at various stages of learning –

<http://www.educationscotland.gov.uk/myexperiencesandoutcomes/healthandwellbeing/planningchoices/index.asp>

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs – <http://www.scotland.gov.uk/Topics/Education/Schools/welfare/ASL>

Enquire is the Scottish advice service for additional support for learning – <http://enquire.org.uk/>

Parenting Across Scotland offers support to children and families in Scotland

<http://www.parentingacrossscotland.org/>

## **Support for pupils**

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs – <http://www.scotland.gov.uk/Topics/Education/Schools/welfare/ASL>

Information about the universal entitlement to support that underpins Curriculum for Excellence –

<http://www.educationscotland.gov.uk/inclusionandequalities/supportingchildrenandyoungpeople/whatissupport/universalsupport/roleofkeyadult.asp>

Getting It Right For Every Child and Young Person, is essential reading for anyone involved or working with children and young people, including practitioners working in adult services with parents and carers – <http://www.scotland.gov.uk/Topics/People/Young-People/gettingitright>





## School holiday Dates Session 2023/202

Break	Holiday dates		
<b>First Term</b>	<b>Teachers In-service</b>	<b>Monday</b>	<b>14 August 2023</b>
	<b>In-service day</b>	<b>Tuesday</b>	<b>15 August 2023</b>
	Pupils return	Wednesday	16 August 2023
September Weekend	Closed on Re-open	Friday Tuesday	22 September 2023 26 September 2023
October Break	Closed on Re-open	Monday Monday	16 October 2023 24 October 2023
	<b>In-service day</b>	<b>Monday</b>	<b>13 November 2023</b>
Christmas	Closed on Re-open	Monday Monday	25 December 2023 8 January 2024
<b>Second Term</b>			
February break	Closed on	Monday & Tuesday	12 February 2024 13 February 2024
	<b>In-service day</b>	<b>Wednesday</b>	<b>14 February 2024</b>
Spring break/Easter	Closed on Re-open	Friday Monday	29 March 2024 15 April 2024
<b>Third Term</b>			
	<b>In-service day</b>	<b>Thursday</b>	<b>2 May 2024</b>
Local Holiday	Closed	Monday	6 May 2024
Local Holiday	Closed on Re-open	Friday Tuesday	24 May 2024 28 May 2024
Summer break	Close on	Wednesday	26 June 2024
Proposed in-service days	15 & 16 August 2024		

### Notes

- ◆ Good Friday falls on Friday, 29 March 2024
- ◆ *Lanark schools will close Thursday, 6 June 2024 and Friday, 7 June 2024*
- ◆ Schools will close at 2.30pm on the last day of terms 1 and 2 (Friday, 22 December 2023 and Thursday, 28 March 2024)
- ◆ Schools will close at 1pm on the last day of term 3 Wednesday 26 June 2024)  
\*Two in-service days proposed 15 & 16 August 2024.