

**Libberton Primary School
Parent Council**

**Minutes of the meeting
Held Tuesday 28th May 2019**

1) Present:

Mrs McGregor, Rachel Shilliday, Becky Lyon, Yvonne Stuart, Katrina Sneddon, Sarah Alcock, Tom Parker, Laura Forde

2) Apologies

Anne Forest and Amanda Devineau, Kirsty

3) Minutes of last meeting

- Minutes – proposed by Rachel Shilliday and seconded by Sarah Alcock

4) Matters arising

Previous minutes:

- Credit Union – no progress move forward. **Action: Laura to approach them again. Still to do and with view to start in august.**
- Blackmount newsletter – **Action: Mrs McGregor to approach them. Still to do.**
- Constitution – this needs to be redone to make it relevant and appealing for grants. **Action: Ask Christina to help with this – will help with consultation and provide examples of other ones to help. Subcommittee – Becky, Mrs McGregor, Christina.**
- Sarah Alcock – concerns over lack of communication, how do we make this better? Proposed Facebook closed group to allow ideas to be aired and people can volunteer if help needed. But need someone to oversee and monitor it. Gives more inclusion to the parent council. Rachel / Yvonne suggested a group email and one contact back through email for ideas / volunteers. **Action: Facebook page and message button for personal emails – Sarah to create / manage. – Facebook created. Still to set up an email address. Sarah to put advert in school letter for Facebook (how to find us) and our email address (Pete Alcock to help create).**
- Michelle Lyon would like to resign from treasurer with immediate effect and it has been proposed Becky Lyon to replace as Treasurer with Yvonne Stewart as the second signature – proposed by Rachel Shilliday and seconded by Katrina Sneddon. – **These changes have been done on the account.**
- Catherine Holme and Michelle Lyon will be removed from the signatures. **Action: Catherine Holme to change signatures. – These changes have been done on the account.**

New:

- Fun day went well in terms of fund raising but fewer numbers (from burger sales). Raffle down £120 from previous years. Children generally sell all the tickets they are given regardless of price.
- Bag packing went well £577 B&M.

5) Treasurer Report

Treasurers report parent council:

- £2272.36 bank balance on 28/5/19
- Funds raised from the fun day were: £984.55 on the day, £200 roadhead feeds donation, Table costs prepaid £30, minus £143.02 costs for the sand art & face painting giving profit of £1071.53.

6) Correspondence

None

7) Head Teachers Report

- VSE-council inspection – November 2019
- 5 x P1s (3 boys, 2 girls two of which placement requests) roll at 37 at moment as two new, 6 out 5 in for august.
- Ms Nellis starting to replace Miss Campbell full time but unsure of the classes she will take. It will take a few weeks to clarify. New starts teachers are guaranteed 1 year in school and Libberton might have one of these coming but unsure.
- P7s just had first day of high school visit. New P1s visiting tomorrow. Moving up day tomorrow.
- Ideas for trips: drumlanrig, chatelhault, volgrie park, gorebridge park, Dumfries House (unofficial), beach – cramond, etc
- Breakfast club set up for all SLC schools for august. Not sure how it works for Libberton.
- P4-7 parent evening in June.

8) Forward Planning

- Stay and play – Monday 17th June 3.00pm – need hangers for clothes.
- Tinto village day – P7 and their parents to organise a stall to fund raise for their end of year outing.

9) AOB

None

10) Date of next meeting

- Meeting & AGM September TBC along with meet the teacher.